



COOPERATIVE EDUCATION (CO-OP)

Cooperative Education (Co-op) is a program that allows students to earn secondary school credits while completing a work placement in the community. Students develop the essential skills and work habits required in today's workplace under the mentorship of the employer. Each student is granted a credit based upon 110 combined hours of on-the-job learning and classroom instruction. The goal of all co-op experiences is to ensure a mutually beneficial partnership between the training supervisor, the teacher and the student.

BENEFITS



Attract energetic, motivated and job-ready students prepared to apply the latest in technology and ideas



WSIB coverage is provided by the Ministry of Education for unpaid learners



Cost-effective, additional support in the workplace



Participate in a positive community partnership



Potential to hire students for after-school, weekend or summer work



Opportunity to recruit and train a future employee



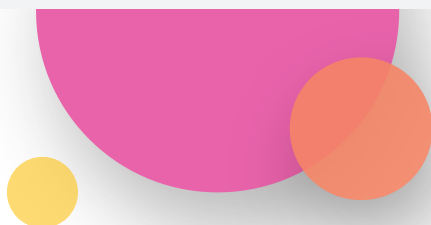
Train the workforce of the future, and help keep our economy stimulated and renewed



Influence young peoples' attitudes toward work and school



Students bring new ideas, fresh perspectives and enthusiasm to the workplace



RESPONSIBILITIES

- ✓ Interview students to ensure a mutually beneficial experience
- ✓ Provide students with a safe working environment
- ✓ Offer students the opportunity to learn from experts in the field
- ✓ Designate one employee for supervising and assessing student performance
- ✓ Provide students with oral and written feedback
- ✓ Provide challenging learning experiences that will encourage personal growth and help students develop career goals
- ✓ Meet with teacher over the course of placement to discuss student progress and identify areas for improvement
- ✓ Provide orientation and site-specific health and safety training

TIMELINES



September – January

Morning ~ 12.5 hours/week
Afternoon ~ 12.5 hours/week
Full Day ~ 25 hours/week



February - June

Morning ~ 12.5 hours/week
Afternoon ~ 12.5 hours/week
Full Day ~ 25 hours/week

Students are in-class for approximately 1-3 weeks at the beginning of each semester in preparation for the workplace, and will participate in classroom-based integration sessions throughout the placement.

INSURANCE

While at the work placement, students are covered by WSIB through the Ministry of Education provided they are not being paid at their placement. The emphasis of the program is to provide students with the ability to develop skills in a challenging learning environment. Students are awarded credits towards their diploma and benefit from the skills learned, work habits developed and experiences obtained.

NEXT STEPS

All of our high schools are actively seeking new opportunities to partner with the business community for student co-op placements. Contact the Cooperative Education Department at your local high school to get more information, develop a placement description, and become connected with today's emerging talent.

For more information,
please visit
www.scdsb.on.ca.

